

ELECTORAL ACT 2017

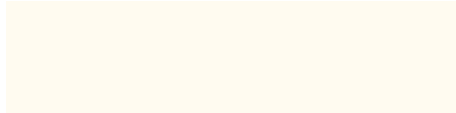
APPROVAL OF MANNER AND FORM OF APPLICATION FOR REGISTRATION OF ELECTORAL MATERIAL

1. Pursuant to section 199(7) and section 4 of the *Electoral Act 2017*, the Electoral Commissioner is to approve the manner and form of an application for registration of electoral material.
2. I approve the form as set out in the Annexure as an approved manner and form of an application for registration of electoral material.
3. I further approve the form of the application made using the internet-based system known as the Registration of Electoral Material System, available at <https://www.htv.elections.nsw.gov.au>. Such an application may be made by:
 - a. creating an account for or logging in to the Registration of Electoral Material System by providing the required particulars and selecting the person or entity on whose behalf the application is being made; and
 - b. completing the application by -
 - i. selecting the 'register electoral material' button;
 - ii. selecting the button indicating the applicant would like to register a flyer, brochure, pamphlet or how to vote card that will be distributed on election day;
 - iii. indicating where the electoral material is intended to be distributed by selecting 'all districts (statewide)' or specifying the relevant district/s;
 - iv. typing the name of the person by whom the electoral material was authorised;
 - v. selecting the contest types for which the electoral material is to be displayed on the NSW Electoral Commission website;
 - vi. selecting a button to indicate whether the material is to be distributed in declared facilities;
 - vii. selecting a button to indicate whether the material is accessible;
 - viii. uploading the electoral material;
 - ix. selecting a button to indicate whether the electoral material contains a language other than English; and
 - x. if the material contains a language other than English, uploading a translation of the electoral material and declaring the translation is accurate.

John Schmidt

Electoral Commissioner

6 March 2023



ANNEXURE

**SE.212 – APPLICATION TO REGISTER ELECTORAL MATERIAL (HOW TO
VOTE CARDS) FOR DISTRIBUTION ON ELECTION DAY**

Application to register electoral material (how to vote cards) for distribution on election day NSW State election

The NSW Electoral Commission (NSWEC) has an online registration system for registration of electoral material at elections.nsw.gov.au. This form should only be used where an applicant cannot use the NSWEC registration system.

Instructions

- Complete part A, B, C and D. All parts excluding part A must be completed for each item of electoral material.
- Applications for registration may be made from the close of nominations, until 5pm, on the Friday that is 8 days before election day.
- You should not print electoral material for distribution on election day until you have received approval from the NSW Electoral Commission.
- It is an offence to distribute unregistered electoral material on election day.

Display of electoral material

Registered electoral material will be displayed on the NSW Electoral Commission website elections.nsw.gov.au from Monday two weeks prior to election day until 6.00pm on election day.

Electoral material that is registered during the first week of pre poll and prior to the closure of registration of electoral material will be progressively updated to the display of electoral material website.

Third-party campaigners

Any incorporated or unincorporated entity, trustee or individual (other than a registered party, an elected member, group, candidate or an associated entity of a registered party or elected member) who incurs electoral expenditure of more than \$2,000 during the capped expenditure period for the election, may be required to register as a third-party campaigner for the election.

Please contact fdc@elections.nsw.gov.au for more information.

Privacy statement

We collect information on this form to process your electoral material registration and to send you information, reminders or surveys about the election. Staff and contractors have access to this form. We may also disclose your information to third-party providers in order to carry out our functions, and to others if legally required or authorised. If you do not provide information required by this form, we may not be able to process your electoral material registration. See the [Privacy Management Plan](#) on our website about access to and correcting your personal information.

Part A – Applicant details

NAME OF APPLICANT

STREET ADDRESS

SUBURB

STATE

POSTCODE

CONTACT NUMBER

EMAIL

Please indicate who your application is made by:

Candidate

- First candidate listed in a recognised group of candidates lodging on behalf of the group
- Candidate lodging material on his or her own behalf

Registered political party

- Registered officer of a registered political party lodging on behalf of the party

Organisation or individual

- Individual who is not a candidate
- Officer or representative of a union, charity, business or any other incorporated or unincorporated organisation member

SIGNATURE OF APPLICANT

DATE

Part B – Distribution (must be completed for each item of material submitted)

In this section indicate in which district(s) the material will be distributed, if it relates to the Legislative Council election, choose 'All districts'.

You will be advised if your application for the material to be distributed on election day has been approved or refused. Do not print your electoral material until it has been approved.

1. Indicate the district(s) in which the item of electoral material is to be distributed: All districts

- | | | |
|---|--|---|
| <input type="checkbox"/> Albury | <input type="checkbox"/> Hawkesbury | <input type="checkbox"/> Penrith |
| <input type="checkbox"/> Auburn | <input type="checkbox"/> Heathcote | <input type="checkbox"/> Pittwater |
| <input type="checkbox"/> Badgerys Creek | <input type="checkbox"/> Heffron | <input type="checkbox"/> Port Macquarie |
| <input type="checkbox"/> Ballina | <input type="checkbox"/> Holsworthy | <input type="checkbox"/> Port Stephens |
| <input type="checkbox"/> Balmain | <input type="checkbox"/> Hornsby | <input type="checkbox"/> Prospect |
| <input type="checkbox"/> Bankstown | <input type="checkbox"/> Keira | <input type="checkbox"/> Riverstone |
| <input type="checkbox"/> Barwon | <input type="checkbox"/> Kellyville | <input type="checkbox"/> Rockdale |
| <input type="checkbox"/> Bathurst | <input type="checkbox"/> Kiama | <input type="checkbox"/> Ryde |
| <input type="checkbox"/> Bega | <input type="checkbox"/> Kogarah | <input type="checkbox"/> Shellharbour |
| <input type="checkbox"/> Blacktown | <input type="checkbox"/> Lake Macquarie | <input type="checkbox"/> South Coast |
| <input type="checkbox"/> Blue Mountains | <input type="checkbox"/> Lane Cove | <input type="checkbox"/> Strathfield |
| <input type="checkbox"/> Cabramatta | <input type="checkbox"/> Leppington | <input type="checkbox"/> Summer Hill |
| <input type="checkbox"/> Camden | <input type="checkbox"/> Lismore | <input type="checkbox"/> Swansea |
| <input type="checkbox"/> Campbelltown | <input type="checkbox"/> Liverpool | <input type="checkbox"/> Sydney |
| <input type="checkbox"/> Canterbury | <input type="checkbox"/> Londonderry | <input type="checkbox"/> Tamworth |
| <input type="checkbox"/> Castle Hill | <input type="checkbox"/> Macquarie Fields | <input type="checkbox"/> Terrigal |
| <input type="checkbox"/> Cessnock | <input type="checkbox"/> Maitland | <input type="checkbox"/> The Entrance |
| <input type="checkbox"/> Charlestown | <input type="checkbox"/> Manly | <input type="checkbox"/> Tweed |
| <input type="checkbox"/> Clarence | <input type="checkbox"/> Maroubra | <input type="checkbox"/> Upper Hunter |
| <input type="checkbox"/> Coffs Harbour | <input type="checkbox"/> Miranda | <input type="checkbox"/> Vaucluse |
| <input type="checkbox"/> Coogee | <input type="checkbox"/> Monaro | <input type="checkbox"/> Wagga Wagga |
| <input type="checkbox"/> Cootamundra | <input type="checkbox"/> Mount Druitt | <input type="checkbox"/> Wahroonga |
| <input type="checkbox"/> Cronulla | <input type="checkbox"/> Murray | <input type="checkbox"/> Wakehurst |
| <input type="checkbox"/> Davidson | <input type="checkbox"/> Myall Lakes | <input type="checkbox"/> Wallsend |
| <input type="checkbox"/> Drummoyne | <input type="checkbox"/> Newcastle | <input type="checkbox"/> Willoughby |
| <input type="checkbox"/> Dubbo | <input type="checkbox"/> Newtown | <input type="checkbox"/> Winston Hills |
| <input type="checkbox"/> East Hills | <input type="checkbox"/> North Shore | <input type="checkbox"/> Wollondilly |
| <input type="checkbox"/> Epping | <input type="checkbox"/> Northern Tablelands | <input type="checkbox"/> Wollongong |
| <input type="checkbox"/> Fairfield | <input type="checkbox"/> Oatley | <input type="checkbox"/> Wyong |
| <input type="checkbox"/> Gosford | <input type="checkbox"/> Orange | |
| <input type="checkbox"/> Goulburn | <input type="checkbox"/> Oxley | |
| <input type="checkbox"/> Granville | <input type="checkbox"/> Parramatta | |

Part C – Display of electoral material on the NSW Electoral Commission website

Electoral material containing voting directions will be displayed on the NSW Electoral Commission website next to the Vote 1 instructions for each candidate on your electoral material.

If your electoral material contains no voting directions for a specific candidate or group, it will be displayed next to the applicant name or the name, individual or organisation name.

2. Does your electoral material contain vote 1 directions for a specific candidate or group?

Yes No

If No: Provide the individuals or organisation name to be displayed next to your electoral material on the NSW Electoral Commission website.

3. Do you wish to nominate this item of electoral material for Declared Facilities?

Yes No

Note: Only 1 item can be selected per contest. Your selected item of electoral material will be made available by an election official to electors at a declared facility (eg. nursing home, retirement village etc.) for the selected district(s) above.

Part D – Non English and accessible material

4. Does your material contain language(s) other than English? Yes No

Where electoral material has been lodged containing language(s) other than English, an English translation must be provided

If Yes: You must attach a copy of your english translation with your electoral material and tick the following declaration.

I declare I have attached an accurate English translation of the electoral material submitted Yes No

5. Is your material accessible? Yes No

By selecting 'yes' I declare I have read the **EL.228 Accessibility Guide** and my material meets the Web Content Accessibility Guidelines. The NSW Electoral Commission website will indicate the electoral material that is accessible.

It is recommended that electoral material meets accessibility guidelines to ensure that it can be accessed and read by people of all abilities. Consideration should be given to electors using screen readers as well as the types of colours, fonts and images used in the material which may assist electors who have low vision.

Information on how to ensure your material meets Web Content Accessibility Guidelines (WCAG) can be found in the **EL.228 Accessibility Guide**.

Note: Material considered to be accessible must be received electronically and cannot be hand delivered or posted.

Lodgement of applications

Applications to register electoral material, along with one copy of each item to be registered, must be lodged from the close of nominations, until 5pm, on the Friday that is 8 days before election day.

Applications must be made with the NSW Electoral Commission head office.

Applications may be:

- emailed to candidates@elections.nsw.gov.au
- posted to GPO Box 832 Sydney NSW 2001

Note: Application for registration of electoral material may not be made with the elections manager's office.

NSW ELECTORAL COMMISSION OFFICE USE ONLY

/ / : am/pm
DATE RECEIVED TIME

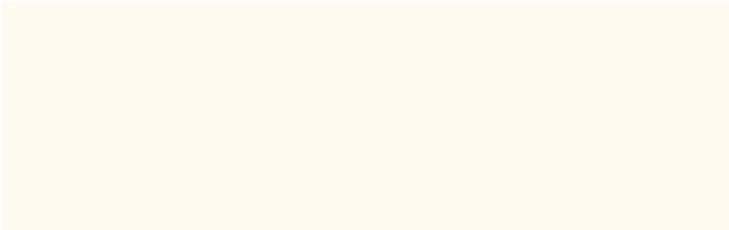
ELECTION OFFICIAL NAME

ELECTION OFFICIAL SIGNATURE



ELECTORAL ACT 2017

APPROVAL OF THE FORM OF THE CERTIFICATE OF REGISTRATION OF ELECTORAL MATERIAL

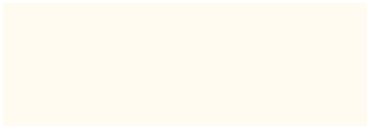
1. Pursuant to section 201(3) and section 4 of the *Electoral Act 2017*, the Electoral Commissioner is to approve the form of the certificate of registration of electoral material.
 2. I approve the form of the certificate of registration of electoral material as set out in the Annexure.
- 

John Schmidt

Electoral Commissioner

~~February 2023~~

6 MARCH 2023



ANNEXURE

SE.242 – CERTIFICATE OF REGISTRATION OF ELECTORAL MATERIAL

Day Month Year

Dear <first name> <last name>,

Electoral Material Certificate of Registration

Registration of the electoral material identified below for the 2023 NSW State General Election has been **Approved**.

It may be distributed on Election Day Saturday, 25 March 2023 in the district(s) specified below.

Electoral material is registered under Part 7, Division 14, Subdivision 6 of the *Electoral Act 2017*.

Copies of electoral material distributed on Election Day must be substantially the same as that which has been registered. You may make minor changes to the layout and presentation. There must be no changes to content.

Applicant Name: <first name> < last name>

Applicant Id: <applicant id #>

Document Name: <file attachment name>

Material Id: <material ID #>

District(s): <district area(s)>

[View Document](#)

Any person or entity that is not a political party, candidate, group, elected member, or associated entity and incurs more than \$2,000 in electoral expenditure during the capped expenditure period for the election is a third-party campaigner. Third-party campaigners **must** register before making payments of more than \$2,000 for electoral expenditure incurred during the capped expenditure period. Registrations close Monday, 20 March 2023. There are strict rules about how third-party campaigners must manage and disclose their electoral expenditure. Find more information at elections.nsw.gov.au/Political-participants/Third-party-campaigners

NSW Electoral Commission | GPO Box 832 SYDNEY 2001

T 1300 022 011 | candidates@elections.nsw.gov.au | elections.nsw.gov.au